



NEW REGISTRATION 2019 -2020

Date: _____

Children Name and Last name: _____

Children Group: _____

Date of Birth: M _____ D _____ Y _____ Age _____ Sex _____

With the present letter, I confirm that my child will be registered in the next period 2019-2020 program of Kidzone Learning Center.

He/she will begin in the _____ group in the month of August of 2019.

Dear Parent:

The fee of registration and materials for the next school year is \$280.00. Important: the registration fee is **not refundable**.

This fee only cover the registration and materials (do not include cover the agenda and work books), for the next academic period.

Contact information:

Mother/ Father name and last name: _____

Cell number: _____ Home/Office number _____

Email address: _____

Parent signature

2019-2020 SCHOOL YEAR BEGINS ON MONDAY, AUGUST 4 TH.

2019-2020 Parent Handbooks will be handed out on Orientation Day.

Please remember that your child's Registration is not complete until we have current Florida Health and Vaccination Forms for your child.

(Originals only please- copies will not be accepted)

All monies paid to Kidzone Learning Center are non-refundable and non-transferrable

Registering your child and paying the Registration Fee, together with the material Fee, guarantees a space for your child as long as your child is in attendance during the first week of school. Please make sure that you have paid the first installment in advance AND inform school administration if your child will not be present during the first week of school. Otherwise, his/her space may be forfeited, even though the Registration and Supply Fee were paid. If this is not clear for you, please request further clarification at the Front Desk.

Kidzone will close on the next days:

September 02th Labor Day
October 25th Teacher Planning Day
November 11th Veterans Day
November 28th-229th Thanksgiving Day
December 23th to January 03th Winter Break
January 20th Observ. Martin Luther King Jr.
February 17th Presinde Day
March 23th to March 27th Spring Break for a child registered with VPK program
April 10th Teacher Planning Day
May 25th Memorial Day

Parents should call the school anytime that a child will be absent. In order to keep your child enrolled, payments should be made IN FULL without fail even in the case of absence due to sickness, travel or any other reason (including unscheduled school closure due to hurricane or other natural disaster). Your child's absence will not constitute a discount in tuition; tuition will be due in full, including the day(s) missed, in order for your child to maintain his/her enrollment.

After having read the information above, should any issues remain unclear, I understand that it is my responsibility to consult the school Administration for further clarification.

Parent's Signature

Date



ENROLLMENT APPLICATION 2019-2020

Start Date (Mo/ Yr) _____

Full time: _____ Part Time: _____

Group Name _____

STUDENT INFORMATION:

Child's name: _____ Date of birth: M____ D____ Y____

Age _____ Sex _____ Home Phone: _____

Address: _____ City: _____ Zip code: _____

What language does the child speak at home? _____

FAMILY INFORMATION:

Mother's Name: _____

Address: _____ City: _____ Zip code: _____ Home phone: _____

Cell: _____ Office: _____

Company where you work: _____ Activity: _____

E-mail Address: _____

Father's Name: _____

Address: _____ City: _____ Zip code: _____

Home phone: _____ Cell: _____ Office: _____

Company where he works: _____ Activity: _____

E-mail address: _____

With whom does the child live? _____

Does the child have brothers/sisters? Yes _____ No _____ How many? _____

MEDICAL INFORMATION: I hereby grant permission for the staff of this center to contact the following medical personnel to obtain emergency medical care if warranted.

Doctor: _____ Address: _____

Phone: _____ Policy Number: _____

Does your child have any health problem? Yes _____ No _____

If yes, explain: _____

Please list allergies, special medical or dietary needs, or other areas of concern:

Blood type _____

In case of an emergency, I authorize KIDZONE or rescue emergency to take my child to the nearest hospital. (We will contact you in medially and inform you about the incident).

Persons authorized to pick your child: (also emergency contacts)

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

HABITS:

How do you describe your child? _____

Does your child need help to go putty? Yes _____ No _____

Does your child have any difficulty expressing him/her self? Yes _____ No _____

Explain: _____

Does she/he take a bottle? Yes _____ No _____

At a normal day, describe your child's nutrition? _____

What kind of food does she/he doesn't like? _____

Do you have any recommendation that you wish to share with us? _____

Any helpful information about your child should be communicated to your child's teacher(s) on an ongoing basis.

Section 65C-22.006(2), F.S., requires a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.

Section 402.3125(5), F.S., requires that parents receive a copy of the Child Care Facility Brochure, "KNOW YOUR CHILD CARE CENTER".

Section 65C-22.006(4)2, F.A.C., requires that parents are notified in writing of the disciplinary practices used by the child care facility.

Kidzone Learning Center Disciplinary practices are as follows:

Discipline is important for the child's physical safety and emotional welfare. Teachers facilitate the development of self-control in children by using positive guidance techniques such as modeling and encouraging expected behavior, redirecting children to a more acceptable activity, and setting clear limits. The teachers, along with the children, set their classroom rules and talk about them on a regular basis. Teachers enhance the value of being a respectful and responsible class member for the benefit of the community.

In the event of an unacceptable situation, a staff member will help the child understand his/her behavior, If there is a persistent behavior problem, the teacher and director will meet with the parents to discuss possible factors that may be causing this situation and work together to find alternative solutions.

Your signature below indicates that you are agreeing to follow all the rules listed in KIDZONE parent's manual, all our requirements and that the information on this enrollment form is complete and accurate.

Parent's Signature

Parent's Signature

Date: _____



2019-2020 Tuition & Fee Agreement

Name of Child: _____

Group Name: _____

We agree as a condition of enrollment in this school to pay the required tuition and fees. The school term is to be paid in twelve monthly installments from August to July inclusive, and it is due the 1st day of each month. If for any reason the student is absent, or should the school be inoperable due to a natural disaster (hurricane, flooding, etc.), the tuition must be paid in full. We understand that these fees are due and payable in order for our child(ren) to remain in school. As per the date on the Payment Schedule, we understand that a late fee of \$30.00 will be added to your account after the first week of the due date. If by the 10th day of the month, we do not receive your payment, your child's tuition, as well as the late fee will be charged to your credit card provided.

We understand that if tuition is delinquent in excess of 60 days, and an unacceptable alternative arrangement has not been approved by the school administration, then our child(ren) will not be permitted to return to school until all delinquent obligations are paid in full. We understand that the school shall have the right to commence legal action for nonpayment of tuition and fees, and we will be responsible for all costs of collection, including court expenses and reasonable attorney's fees.

While the school will, whenever possible, provide the parents with necessary documentation for tax purposes, it is ultimately our responsibility to maintain our personal records of payment.

Parent's Signature

Parent's Signature

Date: _____



Lunch & Allergy Form

Child's Name: -----

Group Name: -----

- I will be enrolling my child in the monthly lunch program. A fee of \$80.00 will be added to the monthly tuition (the fee is calculated in base of a month of 20 days). Cost per lunch \$4.00.
- I will provide lunch for my child daily and understand that must be send in a container that can be refrigerated and is microwave safe.

Please list child's allergies:

Actions to be taken:

Please provide Kidzone Learning Center with an EpiPen if allergies are severe or life threatening.

Circle one the following-

Severity of allergies: mild moderate severe life threatening

Parent's signature: _____ Today's Date: _____



2019 – 2020 Field Trips

Name of Child: _____

Group Name: _____

I understand that my child may on occasion attend a field trip.

I relieve Kidzone Learning Center and/or its employees, of all legal claims for any accident or injury, caused by fault or negligence of a third party, that may be encountered on any field trip during the 2019-2020 school year.

Each Field Trip will require a Permission Slip signed by the parent. **NO CHILD WILL BE ALLOWED TO ATTEND A FIELD TRIP WITHOUT A SIGNED PERMISSION SLIP!!!**(Children, as well as parents, are encouraged but *not required* to attend.)

Parents will be notified in advance of all field trips. Field Trips will require an additional fee to cover transportation and admission.

Please note that monies paid for any Field Trip are non-refundable.

Parent's Signature

Date



RELEASE FORM

I hereby give my permission to Kidzone Learning Center or any school approved media to photograph/videotape my child _____ during the time that

Child (ren)'s Name(s)

he/she is enrolled at Kidzone Learning Center. The photographs, video and or children's work will be used for documentation, for news and promotional footage used in support of Kidzone Learning Center.

Each Friday of the week we will publicate the pictures taken to the children during the week in our Facebook page, we want that parents see the memories of your child during daily activities.

Parent' s Signature

Date



Cultural Background

Because our children come from such diverse cultural, ethnic and religious backgrounds, we would like to find out more about each family's background in an effort to integrate your traditions in our school events and celebrations.

If you are interested in sharing any ethnic or cultural tradition or celebration with our children throughout the school year, please contact your teacher, so that she can coordinate it. We believe it would be a great experience for the children to learn more about each other this way.

Child's Name: _____

Child's Birth Place: _____

Mother's Name: _____

Mother's Birth Place: _____

Father's Name: _____

Father's Birth Place: _____

Ethnicity: _____ Religion: _____

Please tell us about your Culture | Cultural Beliefs, Traditions, Celebrations:



Guidance Policy

We believe that all domains of learning are supported during play and through strong, positive, interactions with adults. Promoting healthy social and emotional development, including self-control, is one of the fundamental responsibilities our program. The preschool period is a critical time for children to learn to control their thoughts, feelings, attention, impulses, and behavior. They are learning how to get along with others and how to be a friend. Children are not born with these skills. Teachers and caregivers must teach social-emotional skills just as they teach washing hands, or learning colors and shapes.

We know that when children are given the opportunities and support to develop (learn, practice, discuss, etc.), self-control and other social and emotional skills, it gives them the foundation needed for academic and life success. We support this development through:

Our Environment

- ☑ We provide children with materials and engage them in activities that are appropriate for their age and respectful to them as individuals.
- ☑ We develop schedules to meet the needs of young children and avoid long periods of wait time without activity.
- ☑ We are flexible in our schedule and follow the interests and needs of the children's cognitive, physical, and biological needs.
- ☑ We regularly observe the environment and the children as they interact in it to ensure it promotes healthy social interactions (ex. Having multiples of the same toy).

Our Teachers

- ☑ Work to develop a relationship with each child.
- ☑ Encourage peer relationships by creating social opportunities and working with children to resolve conflict.
- ☑ Always speak to children in a calm tone, especially during redirections.
- ☑ Put words to children's emotions (ex. "Billy, I can tell you were mad when James took your block.")
- ☑ Use social stories with young children to teach healthy social skills.

Our Families

- ☑ Communicate regularly with staff to ensure consistency in guidance between home and school.
- ☑ Partners with us and allow us time to work with all children, including those needing higher levels of support.
- ☑ Understand and acknowledge that we do not expel children as they are learning these skills. We strive to serve individual needs while ensuring the safety of young children.
- ☑ To best serve children, we may need to partner with social and emotional experts to help give a child the best foundation for academic and life success.

Parent's Signature

Date